

Ref: 2022-23/SFC/021

Date: 3<sup>rd</sup> May 2023

**Important Notice for Subject Registration and Fees Payment**  
**(To be completed on New ERP)**

All students of **II, III and IV Year** are hereby informed that the subject registration for TERM II (Academic year 2022-23) is scheduled from **3<sup>rd</sup> May 2023 to 8<sup>th</sup> May 2023**.

Subject registration is mandatory for preparation of the academic-related records, including subject (electives, minors etc.) selection by the student, roll calls, preparing a record for the internal and end semester examinations and other aspects.

Registration is compulsory for the respective commencement of academic processes. It is essential to complete the tuition fees related formalities to enable the registration. The remaining **50% of annual tuition fees** of current academic year and entire balance fees (if any) is required to be deposited before **8<sup>th</sup> May 2023** to enable the registration.

It is to be noted that registration is essential to be part of the academic endeavor in the University.

Kindly complete your subject registration process on **New ERP on or before 8<sup>th</sup> May 2023**.

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**All the students are required to login on new ERP for fees payment and subject registration.**

**New ERP Details as below**

URL Link for new ERP: [learner.vupune.ac.in](http://learner.vupune.ac.in)

Login Id: [SRN@vupune.ac.in](mailto:SRN@vupune.ac.in)

Default password: SRN

**Steps**

After Login Go to Account menu and click on Pay Fees link. Complete your Fee Payment. You are advised to complete the subject registration immediately after the fees payment.

[If you have already paid the fee then you go directly to the Registration menu]

For any query related to fee payment write mail to

[accounts.university@vupune.ac.in](mailto:accounts.university@vupune.ac.in)

For any query related to subject registration please mail to

[student.section@vupune.ac.in](mailto:student.section@vupune.ac.in)

Kindly note that only communication from your official email ID to the above-mentioned email address will be considered as official communication for further actions.

In case you require further details to do the needful, feel free to contact anytime between 10am to 1pm, 2pm to 4 pm on weekdays (Monday to Friday) and on Saturday (10 am to 2 pm) at the VU Main Building, Room no. 1002

**All students are required to refer the attached Learner's Manual for Registration and Fees Payment.**

Sd/-

Students Facilitation Centre  
Vishwakarma University, Pune